



North Manchester Jamè Masjid Privacy Policy

April 2023

1. Introduction

North Manchester Jamè Masjid is committed to protecting the privacy of our members, visitors, and users of our website. This Privacy Policy outlines how we collect, use, and protect your personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and other applicable data protection legislation.

2. Data Controller

For the purposes of this policy, North Manchester Jamè Masjid ("the Mosque") is the Data Controller, responsible for determining the purposes and means of processing personal data. If you have any questions or concerns about this policy or our data processing activities, please **contact us** at:

Name: North Manchester Jamè Masjid

Address: 3 Woodlands Road, Manchester. M8 9LF. United Kingdom

Phone Number: 0161 740 3696

Email address: Info@manchestermasjid.co.uk

Website: www.manchestermasjid.co.uk

3. The type of personal information we collect

We may collect and process the following types of personal information:

- Personal identifiers, contacts and characteristics (for example, name, date of birth, gender, and contact details)
- Donation history and payment details
- Attendance records for events and activities
- Photographs and/or video footage from events
- Cookies and website usage data

4. How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- to communicate events at the Mosque and other affiliated venues
- to process donation payments
- for your health and safety at the Mosque

5. How We Use Your Personal Data

We use the information that you have given us for the following purposes:

- To provide services and support to you

- To process donations and maintain financial records
- To inform you of events, activities, and updates related to the Mosque
- To comply with legal requirements and respond to requests from law enforcement authorities
- To improve our website and analyse its usage

6. Legal Basis for Processing

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- Your consent. You are able to remove your consent at any time. You can do this by contacting Mahmood Majid
- We have a contractual obligation
- We have a legal obligation
- We have vital interests pursued by the mosque, such as fundraising or informing our community about events and activities
- We have a legitimate interest

7. Data Sharing and Transfers

We will not share your personal information with third parties for any marketing purposes. We may disclose your personal data to service providers who help us manage our operations, such as payment processors, website hosting providers, or IT support, only when necessary and under strict confidentiality agreements.

8. How we store your information

Your information is securely stored. We keep your personal information for as long as necessary to fulfil the purposes for which it was collected or to comply with legal obligations. When your data is no longer needed, we will securely delete or anonymise it.

9. Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at Info@manchestermasjid.co.uk if you wish to make a request.

10. Changes to this Policy

We may update this Data Privacy Policy from time to time. Any changes will be published on our website.

11. How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at Info@manchestermasjid.co.uk.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>